

國立中興大學土壤環境科學系研究生畢業離系手續單  
Leaving Confirmation for Graduate students of SES

學號 Student ID	學生姓名 Name	手機 Mobile No.
單位 Unit	確認事項 Confirmation	承辦人章 承簽 Signature
指導教授 Advisor	<p>研究生溫室使用情況 Whether to use greenhouse :</p> <input type="checkbox"/> 有使用，已清除 Yes and all cleaned up (廢棄物是否含重金屬? <input type="checkbox"/> 有 Waste contains heavy metals <input type="checkbox"/> 無 Waste does not contain heavy metals ) <input type="checkbox"/> 無使用 No 研究生鑰匙點交歸還 Keys : <input type="checkbox"/> 已歸還研究生室、安全門及實驗室鑰匙 All keys returned <input type="checkbox"/> 無借用鑰匙 No borrowed any keys	
系辦 Department Office	<input type="checkbox"/> 系辦已事先向各教師確認學生未借用物品或書籍，毋須再找教師簽名。 The department office has confirmed with all teachers in advance that students have not borrowed any items or books, so there is no need to ask teachers for signatures. <input type="checkbox"/> 系辦已事先向各教師確認學生須再找下列老師簽名。 Students will need the following faculty signatures. <input type="checkbox"/> 彭宗仁 <input type="checkbox"/> 張家銘 <input type="checkbox"/> 鄒裕民 <input type="checkbox"/> 林耀東 <input type="checkbox"/> 賴鴻裕 <input type="checkbox"/> 黃政華 <input type="checkbox"/> 簡士濠 <input type="checkbox"/> 沈佛亭 <input type="checkbox"/> 劉雨庭 <input type="checkbox"/> 莊雅惠 <input type="checkbox"/> 林政賢 <input type="checkbox"/> 許良境 <input type="checkbox"/> 皮宏偉 <input type="checkbox"/> 高培慈 上列已勾選教師確認准予學生離校簽名處： The teacher who checked the box above signs to confirm that the student is allowed to leave school <input type="checkbox"/> 門禁卡管理 Access card ( <input type="checkbox"/> 臨時卡，退押金 <input type="checkbox"/> 非臨時卡 ) <input type="checkbox"/> 論文 2 本口試委員簽名頁蓋系戳 ( 2 本送總圖 ) 2 theses with department stamp <input type="checkbox"/> 系友會個人資料提供同意書 Alumni Association Personal Data Provision Consent Form	
系圖 Department Library	<input type="checkbox"/> 收存論文 1 本 1 thesis to Department library <input type="checkbox"/> 確認為論文中是否有使用溫室 Confirm whether greenhouse is used in the thesis ( <input type="checkbox"/> 有 Yes <input type="checkbox"/> 無 No )	
系主任 Department Chair	<input type="checkbox"/> 口試結果通知書簽章 Sign on the document (Notification of thesis examination results)	

備註：

1. 研究生持本單經指導教授、系所主任簽核後，交給系所承辦人存查。

Please fill out the requested information and have the application form signed or stamped by your advisor and the chairman of your department. Afterwards, please turn in the document to the staff member in charge for further process.

2. 承辦人員收到研究生畢業離校手續單並檢查無誤後，請登入線上離校系統 (<https://onepiece.nchu.edu.tw/cof/leavelogin.htm>)，勾選同意該生完成系、所的離校手續。

After receiving the document and confirm all the details, the staff member in charge needs to log in the online system (<https://onepiece.nchu.edu.tw/cof/leavelogin.htm>) and put a tick in the cell as an approval.

3. 研究生請至下列網址，登入後再點選「其他」選單中「離校狀態查詢」選項 ([https://onepiece.nchu.edu.tw/cofsys/plsql/acad\\_home](https://onepiece.nchu.edu.tw/cofsys/plsql/acad_home))，各單位皆顯示「ok」後，請持學生證、口試結果通知書正本至註冊組領取畢業證書。

For the graduates, please log in the online system

([https://onepiece.nchu.edu.tw/cofsys/plsql/acad\\_home](https://onepiece.nchu.edu.tw/cofsys/plsql/acad_home)) to check your status. If you finish the procedure completely, you will get a row of ticks as approvals from every division. By then, you can go to the division of registration with your student ID card and the result of your defense to receive your diploma.